



consultancy & development international
CMI Registered Centre No.10316356

THE NEW ESSENTIAL CONSULTANCY SKILLS (ECS) COURSE- INCORPORATING ISO 20700

- 3 DAY COURSE LEADING TO PROFESSIONAL INTERNATIONAL QUALIFICATIONS

This revised version of ECS now includes the new International Standard for Management Consultancy -ISO 20700. It is relevant both to public and private sectors for new consultants, existing consultants those who employ consultants.

THE COURSE OBJECTIVES

To give the delegates:

- Skills, techniques and knowledge to improve their clients' organisations and to provide a professional consultancy capability.
- Skills in change and risk management adopting a practical project management methodology
- An opportunity to progress to obtain the UK Chartered Management Institute (CMI) Award and Certificate in Professional Consultancy.
- The ability to understand the requirements of the new ISO 20700 and apply it to their projects
- The opportunity to produce personal action plans
- One year's membership of the Chartered Management Institute and a Certificate of Attendance

THE COURSE STRUCTURE AND PROGRAMME

The ECS is an intensive, highly interactive course. It is structured around the CMI syllabus and the needs of ISO 20700. It covers the classical aspects- the Consultancy Cycle, change , risk and project management; consultancy and interpersonal skills plus client relationships. Delegates undertake homework and receive personal mentoring during and after the course.

The 3-DAY PROGRAMME

Day 1.

Introductions. The Consultancy Environment

The Consultant's roles, styles and profession
Ethics and Code of Conduct
Consultancy Cycle, Risk Management
Change and change management
Briefing and homework Case Study

Day 2.

Review Day 1

The Client Relationship
Effective Consultancy project delivery
Consultancy Tools and techniques
Research methods and creativity
Communications for Consultants
Homework - Personal Action Plans

Day 3.

Review Day 2. Presentations on Personal Action Plans

ISO 20700 briefing ISO 20700 - relationship to ECS and delegates

Briefing for CMI qualifications. Course review and critique.

WHO SHOULD ATTEND

Those involved in reform, restructuring, change and improvement projects

Those new to consultancy and who wish to enter the consultancy profession

Existing consultants who wish to obtain consultancy qualifications

Those who employ - or work with consultants -to provide an intelligent customer capability

ABOUT THE COURSE DIRECTOR - TONY LAVENDER RD MBA FRSA FCMi CMC

Tony Lavender is the Director of Consultancy and Development International (see www.cdiuk.org) and is a highly experienced consultant and trainer. He previously served in the UK Ministry of Defence as a Principle Internal Consultant and the UK Cabinet Office as the Deputy Director of the Civil Service College responsible for consultancy training. He is an Approved Centre of the CMI and has worked in 20 countries providing consultancy and training.